

# DECEMBER

## To Do This Month

- Trim The Tree**

We know there are some ornaments you wouldn't dare get rid of. But you don't have to keep it all. Throw away old candy canes and other perishable or food-based tree ornaments – keeping them in storage may attract pests. Throw away any decorative tins or containers you don't intend to re-use
- 'Tis Better To Give**

There's no shortage of opportunities this month to donate to charity and help those less fortunate, no matter your financial situation. Shovel your neighbor's sidewalk, scrape ice off a coworker's windshield, or open the door for a stranger.
- Holiday Hiding Spots**

At the beginning of the month, make sure you clean out your closet and other gift-hiding spots so you're not rushing to do so when you get home from the store. Write notes on your shopping list to help you remember where you stored each gift, with a matching list a list of your hiding places in your day planner.
- And To All A Good Night**

With plenty of things to keep you up at night during the winter, it's easy to skimp on sleep. So with all the parties, TV specials, shopping, holiday goodies, and indigestion, don't forget to plan for a good night's rest. You'll enjoy the festivities more if you're well rested.
- Bah! Humbug**

Tax filing is still a few months away, but a little prep now will pay off. If nothing else, you should at least label a file folder and have it ready for the W-2s and other end-of-year tax documents you'll be getting in the coming weeks. If you put them there as soon as you get them, you won't be searching for them come April.