



PLAN FOR THE HOLIDAYS

If you haven't already, it's time to decide where you'll be spending the upcoming winter holidays. Once you've settled on where you'll be, open your planner and plan out transportation, lodging, getting time off work, and early shopping to stay ahead of the season.

CLEAN YOUR RAIN GUTTERS

With leaves falling off the trees, it's time to make sure your drains are in good working order. Remove leaves with a small shovel and rinse debris with a hose (this also lets you keep an eye out for leaks). Pay special attention to the downspouts—with wet and cold weather, you won't want a blocked spout filling your gutters with water or ice.

TRY THE PUMPKIN

Pumpkin spice is everywhere during this time of year. Don't miss an opportunity to indulge just a bit.

REORGANIZE THE GARAGE

If you're like the average person, the activities of summer have taken their toll on your garage. However, with winter around the corner you're going to want room in the garage for your cars. This is the ideal time to make your garage make sense. Toss out whatever you no longer need, and make storage solutions for the things you want to keep in there.

CONSIDER ORDERING YOUR PLANNER FOR THE NEW YEAR

Planners for next year are ready for you to order. If you order yours now, you can avoid the rush at the end of the year, and get a jumpstart on your plans.

MY FOCUS FOR THIS MONTH

KEY DATES

- 1 INTERNATIONAL COFFEE DAY
- 1 WORLD SMILE DAY
- 5 WORLD TEACHER'S DAY
- 5 DO SOMETHING NICE DAY
- 11 INDIGENOUS PEOPLES DAY
- 15 NATIONAL BOSS DAY
- 31 HALLOWEEN

WEEKLY OBSERVANCES

- 3-9 GET ORGANIZED WEEK
- 4-10 MENTAL ILLNESS AWARENESS WEEK
- 23-31 RED RIBBON WEEK

MONTHLY OBSERVANCES

- BREAST CANCER AWARENESS MONTH
- NATIONAL BOOK MONTH