

DECEMBER

THE FRANKLIN FIVE

- GIVE WHAT YOU CAN**
There's no shortage of opportunities this month to donate to charity and help those less fortunate, no matter your financial situation. When you are intentional, giving can start very simply: make time to shovel a neighbor's sidewalk, scrape ice off a coworker's windshield, or open the door for a stranger.
- GET YOUR NEW PLANNING SYSTEM IN ORDER**
With another year just around the corner, now is the time to purchase your planner and get it all in order. Start putting appointments on your new calendar, add recurring events, and compile the forms you want to carry over.
- START A NEW HOLIDAY TRADITION**
Do you go caroling at Christmastime? Do you have a favorite hot chocolate recipe? Do you have a tradition of serving those in need? Whatever it is you'd like to do to enrich your holiday experience, why not start it this year?
- MAKE NEW GOALS**
Prepare for the new year by thinking of goals you want to accomplish. Set a start date, make your goal measurable, and start preparing to succeed.
- SOAK UP SOME SUNSHINE**
Sunlight plays a major role in productivity and work performance, not to mention your general quality of life. Obviously this isn't an easy thing to do during the dark days of winter, but any day the sun is shining, take advantage by getting outside. If getting real sunshine isn't an option, try light therapy for similar results.

MY FOCUS FOR THIS MONTH

KEY DATES

- 1 World AIDS Day
- 7 Pearl Harbor Remembrance Day
- 8 First Day of Hanukkah
- 10 Human Rights Day
- 15 Bill of Rights Day
- 21 Forefathers' Day
- 21 Winter Solstice
- 25 Christmas Day
- 26 Boxing Day (Canada)
- 26 Kwanzaa
- 31 New Year's Eve

WEEKLY OBSERVANCES

- 1-7:** Crohn's and Colitis Awareness Week
- 12-18:** Computer Science Education Week

MONTHLY OBSERVANCES

- Universal Human Rights Month
- National Write A Business Plan Month